

# **KEY VISTA SINGLE FAMILY HOMEOWNERS ASSOCIATION, INC.**

## **MINUTES OF BOARD OF DIRECTORS MEETING**

The Special Meeting of the Board of Directors of the Key Vista Single Family Homeowners Association, Inc. was held on July 5, 2018 at 2530 Key Vista Blvd, Holiday FL, 34691.

The meeting was called to order, Present were Board of Directors Holly McKee, Marylou Rinnier and Arnold Sprague. A quorum was established. Regina Davidson of Terra Management Services, Inc was present via phone,

### **FIRST ORDER OF BUSINESS - CALL TO ORDER**

The meeting was called to order at 6:30 P.M. Notice of the meeting was posted at least 48 hours in advance.

### **SECOND ORDER OF BUSINESS – APPROVAL OF MINUTES**

The minutes of the June 8, 2018 meeting were distributed to the Board of Directors prior to the meeting. Regina Davidson asked if there were any changes needed to the minutes presented. There being none, motion was made.

*On a Motion duly made by Marylou Rinnier and seconded by Holy McKee, that the Board unanimously approved the minutes of the June 8, 2018 meeting.*

### **THIRD ORDER OF BUSINESS - MANAGEMENT REPORT**

#### **RESALES**

There have been 24 resales in 2018

#### **FINANCIALS**

Regina Davidson presented an overview of the May financials.

*Financial.*

- Operating Balance: \$57,352.64
- Receivables: 25,323.27

#### **DELINQUENCIES**

The Board reviewed the AR Report and agreed to send Intent to lien letters to all delinquencies at or past 90 days, Late notices to all 60 plus delinquent and statements to all others.

### **FOURTH ORDER OF BUSINESS - OTHER**

Board member positions are Marylou Rinnier as President, Arnold Sprague as Vice President and Holly McKee as Secretary/Treasurer

**BOARD GOALS** - Compliance Committee – Aggressive on those who move forward with work without approval. Joel Webb will head the committee others to be determined, Joel will be

performing inspections and reporting to Terra. A call for more community involvement on this and other committees. The need for updated Documents concerning the Rules and Regulations.

**FIITH ORDER OF BUSINESS**

**Adjournment**

There being no other business to discuss, the meeting was adjourned at 7:35 p.m.

Submitted:

Approved: \_\_\_\_\_