

1 **KEY VISTA SINGLE FAMILY HOMEOWNERS ASSOCIATION, INC.**

2 **MINUTES OF BOARD OF DIRECTORS MEETING**

3 **June 25, 2020**

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5 The Regular Meeting of the Board of Directors of the Key Vista Single Family Homeowners Association,
6 Inc. was held on June 25, 2020 by Zoom conference. Notice of the meeting was posted at least 48 hours
7 in advance in the community calendar and community website.

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10 **FIRST ORDER OF BUSINESS**

11 **CALL TO ORDER & QUORUM**

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13 The meeting was called to order at 3:03 p.m. by Arnold Sprague. Present at roll call were Board of
14 Directors Holly McKee, and Arnold Sprague. A quorum was established. Jessica Rosa-Melendez was also
15 present.

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17 **SECOND ORDER OF BUSINESS**

18 **APPROVAL OF MINUTES**

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20 On Motion made by Holly McKee. and duly seconded by Arnold Sprague, January 29, 2020 were
21 approved as submitted. All in favor, motion passed.

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24 **THIRD ORDER OF BUSINESS**

25 **OFFICERS REPORT**

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27 President: No comments

28
29 Secretary /Treasurer: No comments

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32 **FOURTH ORDER OF BUSINESS**

33 **MANAGEMENT REPORT**

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35 Jessica provided the Board with the Management report and the updated Balance Sheet and Income &
36 Expenses Statement was available for review.

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38 Financial report was emailed to the Board and has been posted for homeowner's on Caliber web.

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41 **FIFTH ORDER OF BUSINESS**

42 **ACC REPORT**

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44 The ACC Committee met on January 7, 2020 and reviewed one (1) Paint application. Application was
45 approved and ACC Meeting Minutes have been uploaded to My Key Vista website.

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51 **SIXTH ORDER OF BUSINESS**

52 **NEW BUSINESS**

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54 1. Appointment of new officer – By unanimous decision, the Board appointed Chad Foxx as the new
55 Board member. Jessica is to contact Chad and provide him with information and add him to the
56 Board’s email list.

57
58 ***MOTION: On motion made by Holly McKee, and duly seconded by Arnold Sprague, the Board approved***
59 ***the appointment of Chad Foxx as a new Director of the Key Vista Single Family Association.***

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61 **SEVENTH ORDER OF BUSINESS**

62 **MEMBER COMMENTS**

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64 No member comments at this time.

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67 **EIGHTH ORDER OF BUSINESS**

68 **ADJOURNMENT**

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70 There being no other business to discuss, the meeting was adjourned at 4:38 p.m.

71
72 Respectfully submitted,

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74
75 _____
76 Secretary of the Board

Date