

1 **KEY VISTA SINGLE FAMILY HOMEOWNERS ASSOCIATION, INC.**

2 **MINUTES OF BOARD OF DIRECTORS MEETING**

3 **September 24, 2020**

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5 The Regular Meeting of the Board of Directors of the Key Vista Single Family Homeowners Association,  
6 Inc. was held on September 24, 2020 by Zoom conference. Notice of the meeting was posted at least 48  
7 hours in advance in the community calendar and community website.

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10 **FIRST ORDER OF BUSINESS**

11 **CALL TO ORDER & QUORUM**

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13 The meeting was called to order at 6:30 p.m. by Arnold Sprague. Present at roll call were Board of  
14 Directors Arnold Sprague, Cathie Colin & Chad Foxx. A quorum was established. Jessica Rosa-Melendez  
15 was also present.

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17 **SECOND ORDER OF BUSINESS**

18 **APPROVAL OF MINUTES**

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20 Approval of Board of Directors Meeting Minutes for July 30, 2020.

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22 ***On Motion made by Arnold Sprague and duly seconded by Chad Foxx, the Minutes for July 30, 2020***  
23 ***were approved as submitted. All in favor, motion passed.***

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26 **THIRD ORDER OF BUSINESS**

27 **OFFICERS REPORT**

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29 President: No comments

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31 Secretary /Treasurer: No comments

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34 **FOURTH ORDER OF BUSINESS**

35 **MANAGEMENT REPORT**

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37 Jessica provided the Board with the Management report and the updated Balance Sheet and Income &  
38 Expenses Statement was available for review.

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40 Financial report was emailed to the Board and has been posted for homeowner's on Caliber web.

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43 **FIFTH ORDER OF BUSINESS**

44 **ACC REPORT**

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46 The ACC Committee provided report on the applications reviewed by the committee this past September  
47 8, 2020. Six applications were reviewed. ACC Meeting Minutes have been uploaded to My Key Vista  
48 website.

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**SIXTH ORDER OF BUSINESS**  
NEW BUSINESS

- a) Committees – Board support – Each Board member will participate as a supporting liaison to each committee.
  - Arnold Sprague – Will be the liaison for the ACC Committee.
  - Cathie Colin = Will be supporting the FRC
  - Chad Foxx = Will be supporting the Welcoming & Activities Committee
  
- b) Fining Committee – Appointment of Dominic Celima as new member of the Fining Review Committee.

***On Motion made by Arnold Sprague and duly seconded by Chad Foxx, the Board appointment Dominic Celima as member of the Fining Review Committee. All in favor, motion passed.***

- c) ACC – Designated income – The Board discussed the application fee and for what the funds are being used. Jessica explained that the application fee is added to the general funds of the Association.

**SEVENTH ORDER OF BUSINESS**  
MEMBER COMMENTS

Several homeowners were present at the Zoom meeting. Comments were presented to the Board and to Management.

**EIGHTH ORDER OF BUSINESS**  
ADJOURNMENT

There being no other business to discuss, the meeting was adjourned at 7:48 p.m.

Respectfully submitted,

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Secretary of the Board

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Date