

1 **KEY VISTA SINGLE FAMILY HOMEOWNERS ASSOCIATION, INC.**

2 **MINUTES OF BOARD OF DIRECTORS MEETING**

3 **January 28, 2021**

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5 The Regular Meeting of the Board of Directors of the Key Vista Single Family Homeowners Association,  
6 Inc. was held on January 28, 2021. Notice of the meeting was posted at least 48 hours in advance in the  
7 community calendar and community website.  
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10 **FIRST ORDER OF BUSINESS**

11 **CALL TO ORDER & QUORUM**

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13 The meeting was called to order at 6:30 p.m. by Arnold Sprague. Present at roll call were Board of  
14 Directors Arnold Sprague and Chad Foxx. A quorum was established. Jessica Rosa-Melendez was also  
15 present.  
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17 **SECOND ORDER OF BUSINESS**

18 **APPROVAL OF MINUTES**

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20 On Motion made by Chad Foxx. and duly seconded by Arnold Sprague, November 2020 Minutes were  
21 approved as submitted. All in favor, motion passed.  
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24 **THIRD ORDER OF BUSINESS**

25 **OFFICERS REPORT**

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27 President: Arnold wanted to thank the Board and the DRB for all the hard work and participation on the  
28 Holiday activities. Many homeowners have responded positively and provided great feedback on the  
29 activities done for the House of the Month and the for the Best Holiday Decorations recognition.  
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31 Secretary /Treasurer: No comments  
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34 **FOURTH ORDER OF BUSINESS**

35 **MANAGEMENT REPORT**

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37 Jessica provided the Board with the Management report and the updated Balance Sheet and Income &  
38 Expenses Statement was available for review.  
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40 Financial report was emailed to the Board and has been posted for homeowners on Caliber web.  
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43 **FIFTH ORDER OF BUSINESS**

44 **ACC REPORT**

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46 The ACC Committee met on January 7, 2021 and reviewed 17 applications. ACC Meeting Minutes have  
47 been uploaded to My Key Vista website & Caliber.  
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**SIXTH ORDER OF BUSINESS**  
NEW BUSINESS

The Board extended the invitation again to the community for volunteers for the different committees. We need volunteers for the Welcoming Committee and for the Fining Review Committee.

***On Motion made by Chad Foxx and duly seconded by Arnold Sprague, the Board appointed Steven Baron to the Fining Review Committee. All in favor, motion passed.***

**SEVENTH ORDER OF BUSINESS**  
MEMBER COMMENTS

Several homeowners present at the meeting expressed their gratitude to the Board for the work done. The community is looking refreshed, and it looks that now that more people are at home things are getting done more quickly.

**EIGHTH ORDER OF BUSINESS**  
ADJOURNMENT

There being no other business to discuss, the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

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Secretary of the Board

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Date