

MINUTES – Design Review Board Monthly Meeting October 13, 2023

Attendees: Marie Hawkins, Chair; Barb Flynn, Tom Simms and Ro Massimo

Four (4) Applications that were pending from last meeting were reviewed. All have been approved and will reflect on this month's report.

Seven (7) new Applications reviewed (#008, 009, 010, 011, 012, 014, 015); Except for #012, which was cancelled by the Homeowner, all were digital and approved online. Barb reviewed three (#016, 017, 018) landscape applications. There were no outstanding issues and these were all approved by the Design Review Board.

There was discussion about being sure we provide landscape applications to the Grounds Committee so they can ensure the Homeowner is charged for any irrigation work that arises from changes they will be making to their landscape.

Marie and Barb each have a key to the Clubhouse DRB box. Marie has a key to the closet in the pool room where DRB applications are filed. John Parkerson has been notified.

The Digital Alteration Application Process was reviewed. We all seem to have an understanding of the new process.

Two (2) Board members and one (1) Homeowner were in attendance. The DRB monthly meetings will consistently be two (2) Fridays prior to the Monday Board meeting. Our next meeting will be Friday, November 17, 2023, at 10 am.

Meeting was adjourned at 10:40am.

Some discussion on various topics ensued.

Marie L Hawkins
Chair, Design Review Board

Att: Design Review Board Application Report 9/21-10/13/2023