

# KEY VISTA VILLAS HOMEOWNERS ASSOCIATION RESIDENT AGE VERIFICATION AFFIDAVIT

PLEASE READ THE INSTRUCTIONS ON **Page 2** BEFORE COMPLETING FORM

ADDRESS: \_\_\_\_\_

**I/We UNDERSTAND AND AGREE** that Key Vista Villas is an age-restricted community, and I / We hereby swear and affirm that all of the information provided below is accurate and true.

1. Resident age verification information; nothing has changed \_\_\_\_\_.  
(Today's date)

--OR-- (see Instructions on page 2)

2. I am 21 years of age or older and a member of the household that resides at the address shown above, and I have personal knowledge of the ages of all resident members of this household.

3. Current resident age verification information is detailed below.

RESIDENT NAME (Please print clearly)	CURRENT AGE	IDENTIFICATION PROVIDED (See instruction C-3 on page 2)

**AFFIRMING RESIDENT**

NAME: \_\_\_\_\_(print)

SIGNATURE: \_\_\_\_\_(sign)

**AFFIRMING RESIDENT**

NAME: \_\_\_\_\_(print)

SIGNATURE: \_\_\_\_\_(sign)

Mail completed forms and individual proofs of age to:

Resource Property Management  
Attn: Christian Cruz  
28100 U.S. Hwy 19 N., Suite 200, Clearwater, FL 33761

Please read backside of paper

REV 10/25/2021gm

## INSTRUCTIONS FOR COMPLETION OF RESIDENT AGE VERIFICATION AFFIDAVIT

Key Vista Villas is officially a Community for Older Persons, as defined in the federal Fair Housing Act (42 U.S.C. § 3607, as amended). Please consult Article XIII of the Key Vista Villas Declaration of Covenants for further details.

An age verification affidavit is currently required to be submitted annually to the property manager, usually at the same time proof of insurance coverage for a residence is submitted.

**A)** Clearly print the current calendar date and the residence house number and street name in the spaces provided at the top of the affidavit.

**B) IF, AND ONLY IF,**

- 1) You have previously submitted an affidavit that included resident age details and the required proofs, --AND--
- 2) There have been no changes in resident household membership since the previous affidavit with age proofs was submitted, --THEN—
- 3) Date and sign this form and email to **[cmiller@resourcepropertymgmt.com](mailto:cmiller@resourcepropertymgmt.com)** or fax to (727)796-5011, or mail to the address on the bottom of page 1.

**C) OTHERWISE, for ALL OTHER CIRCUMSTANCES,**

1. Clearly print the first and last name of every resident currently living at the residence address that was entered at the top of the affidavit.
2. Clearly print each resident's respective age in the space provided.
3. Print the type and unique identification no. of each resident's respective proof of age. (*May be a driver's license, state-issued photo ID card, birth certificate, passport, etc.*)
4. Attach a legible copy of each resident's proof of age. The resident's name and current age or complete date of birth must be readable on all proofs of age.

**D)** One or more affirming residents must clearly print their name and sign the affidavit in the spaces provided at the bottom of this of the just-completed affidavit and proofs of age as desired, then mail the just-completed affidavit **and** proof of age to the address shown at the bottom of the affidavit.

**NOTE:** Proof of Age are NOT required to be submitted if the resident is affirming that no change in residency has occurred since an earlier affidavit with Proof of Age was submitted.