

KEY VISTA VILLAS 55+ Community

SALE / LEASE / RENTAL Application Form

(Please circle one)

NAME OF CURRENT OWNER(S): _____

ADDRESS AND LOT #: _____

TELEPHONE NUMBER: (____) _____ CELL PHONE: (____) _____

NAME: _____

PROSPECTIVE: BUYER(S) / TENANT(S)

(Please Circle One)

CURRENT ADDRESS: _____

TELEPHONE NUMBER: _____ CELL PHONE: _____

This is a 55+ community. At least one person must be 55 years of age. No persons under the age of 22 are allowed to permanently reside here. Please complete attached affidavit.

LIST PETS:

For your protection animals must have a Pasco County License. Pets are limited to 2 per household. You must pick up after your leashed pet. Bags and receptacles are provided.

SPECIES	BREED	WEIGHT

VEHICLES: _____

Applications for approval of sale shall be submitted at least 25 days prior to the sale closing date. Along with the application (mentioned above) the Buyer(s) will submit an executed copy of the contract for sale and a check or money order made out to KVV Homeowners Association in the amount of fifty (\$50.00) dollars. The application shall be signed by both the purchaser(s) and the current lot owner(s).

Mail completed paperwork
and check to:

Resource Management Company

Attn: Chuck Pitassi

28100 US 19 N, Suite 200, Clearwater, FL 33761

Rev 9/9/2019

KEY VISTA VILLAS HOMEOWNERS ASSOCIATION AGE AFFIDAVIT

I/WE UNDERSTAND AND AGREE THAT Key Vista Villas is an age restricted community, and, hereby swear and affirm as follows:

1. At least one occupant is 55 years of age and no occupant is under 22 years of age.
2. Villa (unit) Number: _____
3. Address: _____
4. List each occupant who is 55 years of age or older:

Name (please print)	Age	Identification provided *

*Identification (verification of age) may be Driver's License, Birth Certificate, Florida Identification Card, Medicare Card, etc. Please attach a copy of the form of identification used.

5. List all other occupants:

Name (please print)	Age

6. I/we am/are 22 years of age or older and a member of the household that resides at the resident described above and have personal knowledge of the ages of all the occupants of this household.

_____ / _____ / _____
 (Signature) (Print) (Date)

_____ / _____ / _____
 (Signature) (Print) (Date)

_____ / _____ / _____
 (Signature) (Print) (Date)

**Mail completed form to: Resource Management Company
 Attn: Chuck Pitassi
 28100 US 19 N, Suite 200
 Clearwater, FL 33761**

KEY VISTA VILLAS HOMEOWNERS ASSOCIATION
Approval of Lot/House Sale
Approval / Disapproval

In accordance with the Key Vista Villas Board of Directors established policy dated, July 29, 2019; this application and the records associated with this Lot/House have been reviewed and find the Application for Sale is **APPROVED / DISSAPPROVED**
(Circle on of the above)

Key Vista Board Liaison

Date

Helpful Information *(Keep this section for your use)*

The materials listed below should be provided by the realtor or owner of the house.

- Key Vista Masters Covenants, Conditions, and Restrictions
- Key Vista Villas Covenants, Conditions, and Restrictions
- Design Review Manual (DRM)

New owner(s) / renter(s) must register with the Key Vista Masters Clubhouse Manager: 727- 943-0295 and/or **kvclubhouse@mykeyvista.com**.

The following may be obtained from the Key Vista Master Clubhouse Manager if not provided by the previous owner:

- Gate Openers
- Clubhouse key fobs, ID tags
- Forms for maintenance of common grounds

Street parking is not allowed in Pasco County. There is a storage lot available, for a fee, for recreational vehicles (boats, ATVs, etc.) You must contact Key Vista Master Clubhouse Manager 727-943-0295.

Helpful Information:

There are 3 Associations at Key Vista (Masters, Villas and Single Family. You must be a member of both the Masters and Villas Associations.

Villas:

Resource Property Management (RPM) – contact **Donna Garrett at 727-796-5900, Ext. 2115**, or **dgarrett@resourcepropertygmt.com**

Key Vista Villas Website – **<http://www.mykeyvista.com/villas.htm>**

Board Meetings are posted monthly at the Villas Clubhouse

Homeowners Insurance and Age Verification Requirements:

Key Vista Villas Covenants require proof of Homeowner's Insurance and Age Verification on a yearly basis. Send these to: **Donna Garrett, Resource Property Management, 28100 US19 North, Suite 200, Clearwater, FL 33761**

Lawn watering limited to once a week. Sprinklers are managed by the Lawn Care Co. per Pasco County requirements.

Refuse pickup every Monday and Thursday

Recycle pickup every Wednesday

Forms are available for your use at the Villas Clubhouse and on **www.mykeyvista.com** website:

- **Alteration Applications** i.e. landscape enhancements - Completed forms should be deposited in the mailbox inside the Villas Clubhouse on the left.
- **Trouble/Service/Complaint (TSC) Form** i.e. sprinklers, lawn maintenance – follow instructions on form.

Masters:

Leland Management Company – **ResidentSupport@LelandManagement.com**, or call **727-451-7850**

Key Vista Master HOA, Inc. Website – **www.mykeyvista.com**

Board Meetings are posted monthly at the clubhouse

Bi-Monthly Pelican (newsletter)

Permit required for overnight parking at the clubhouse. Contact Key Vista Masters Clubhouse Manager: 727-943-0295

Important Phone Numbers:

Below is a list of utilities and phone numbers to assist you. Remember some of the utility companies may need up to one week advance notice to set up your new service.

Electric Service	Duke Energy	800-700-8744
Water/Sewer	Pasco County Water/Sewer	727-847-8131
Cable (phone, internet)	Spectrum *	727-856-3278
Phone Service (NetFios)	Verizon	800-483-4200
Trash Pickup	Waste Connections	727-849-3333
Chamber of Commerce	West Pasco Chamber	727-842-7651
Automobile Tag Agency (Driver's License)	West Pasco	727-847-8165
Post Office		800-275-8777

* Some Spectrum services (Cable, internet) are provided with your Key Vista Masters membership.