Key Vista Villas Homeowners Association, Inc.
Trouble/Service Complaint Form (TSC)

To submit a completed TSC:

1. **Submit an eForm** on the Villas HOA website (**mykeyvista.com/villas**) under **eForms**
2. **Call RPM at (727)796-5900 Ext 2116 for Kim Hipps**
3. **Fax a TSC to RESOURCE PROPERTY MANAGEMENT, (727)796-5011 c/o Kim Hipps**
4. **Email Kim Hipps,** khipps@resourcepropertymgmt.com

Provide the following information:

OWNER'S NAME: _____ DATE: _____

ADDRESS: _____

PHONE #: _____ CELL: _____ EMAIL: _____

Please check the appropriate area so it gets to the right committee.

_____ Lawn/fertilization/maintenance problems
_____ Clubhouse/Pool/Spa/Deck issues
_____ Property Damage
_____ Villas Gates
_____ Sprinkler/Irrigation Problem
_____ DRB Manual complaints
_____ Other

Describe in detail type of trouble/service/complaint: _____

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Homeowner Signature: _____ **Date:** _____